

**Minutes of Board of Directors Meeting
Harvard Soccer Club
August 11, 2013 7:00 PM at the Old Library**

Attendees:

Al Allard	Mike Lawton	Todd Baker
Keith Bilafer	Karl Schwiegershausen (min)	EJ Russo
Austin Franklin	Rika Stevenson	Epiphany Vera
Gerry Hall	Andrew Thomas	Peter Wharton
Rich Krause	Chuck Wilkey	Ben Myers

- **Team placement – review of Spring 2013 season**

- Ben Myers came to discuss placement of teams; steps for potential improvement include encouraging earlier sign-up, review other town placements using NVYSL site portal, more coach discussion
- NVYSL shake up of flights has potential for confusion; very little guidance has been provided

- **Travel teams**

- Board review of team rosters and coaching selections:
 - GU10 (Peter Wharton) – some discussion of grade level teams for B&C, not supported by current club guidelines; Peter to re-submit plan for balanced rosters for B&C; BOD voted to allow play-up for GU8 player
 - BU10 (Epiphany Vera) – approved as submitted; BOD approved Epiphany as BU10B coach
 - GU12 (Todd Baker) – discussed spring GU12B players on balanced teams, roster sizes to allowing for late registrants; check with several coaches regarding time coaching two teams
 - BU12 (Allyson Hendriks(absent)) – no issues, need to work out overlap on coaches that may participate on 2 teams; placement of both A and B in MTOC may be challenging
 - BU14 and GU14 – no issues; both teams need a bit of recruiting
- Rosters will be due to Chuck on 8/17; our goal is to release the rosters to coaches by 8/21 to allow coaches to communicate with their teams and establish practice times
- Fall coaches meetings for both in-town and travel to be held on 8/26

- **In-town teams**

- U6 - 22 girls, 24 boys, significantly lower than last year's 70 players, 8 teams this season compared to 10 last year, will try to keep to teams of 8; good coaching turnout, will push for G licenses
- U7 – 10 girls, 20 boys, likely 4 teams, this is a small class; will go back to academy style with Challenger
- U8 – 13 girls, 29 boys, likely 6 teams

- **Coach Development-**

- Coordinators need to start CORI process for coaches ASAP, coaches will not receive list of players until done
- Working on tentative dates for licensing courses; Steve to update

- **Player Development-**

- Summer camp went well, 106 players, good turnout of U14 players

- **General Items**

- **Challenger** – contract resigned, rates same as last year; status of 8 vs 11 week issue ?
- **Fields** – need new 6v6 nets, HP to receive deep aeration, may resolve drainage issue ?

- **Equipment** – some spring equipment still out; all fall gear has been ordered
- **Financials** – reviewed financial update, 5K shortfall projected, mostly due to low fall registration
- **Evaluation form** – no update this meeting
- **BOD 2013 goals** – See list below from February minutes
- **BOD operating effectiveness** – no discussion this meeting
 - General consensus that we need to more fully document many of our processes
 - From March meeting - Job descriptions - Steve will send “format” to board.

Next Meeting – Sunday September 8 at 7pm at the Old Library

Ongoing Items to keep in View

- **General Items**
 - **Fields** – HP drainage issue
 - **Website cleanup** - Sportsmanship committee found some HSC documents are outdated or hard to find.
 - **Outstanding Action Items** –
 - Try to schedule future HSC board meeting to not conflict with NVYSL meetings.

- **Issue Archive/For Future Action**
 - Try to schedule Coaches player evaluation meetings well in advance to allow more coaches to attend
 - Jamboree – consider adding a station for keeper evaluation, less skills stations, more scrimmage time ?.
 - Suggestion that U16-U18 team selections be made on basis of merit, not date of registration, to avoid teams with large disparities in talent and players being placed in situations beyond their abilities. All registering players would be placed on a waiting list and notified once decisions have been made.
 - Board decided that coaches will be strongly encouraged to take CDC concussion course, send in certificate
 - HAA scholarships - send reminder email to students in January
 - Karl drafted a summary of the player evaluation and team rostering process. Could add to registration page, mail out to all parents later in summer. Need to decide if we’re going to use this for Fall 2013

BOD 3 year goals (set Feb 2013)

- Keep calendar up to date & more readable, more proactive to get info to coaches
- Create a Communications Director position, write-up mission statement for this position
- Current position description document is dated 1997, needs updating
- Sweep through all documents
- Keeper integration into jamboree/evals/training
- Clarify coaching qualifications and our coaching program requirements
- Potential changes to eval process, incorporating scrimmage more. Acton has “dynamic” scrimmage- where the players are moved up/down to different skill level groups based on evaluations during scrimmages
- Coach evaluations – Challenger has done some in the past
- How to make sure we execute on our goals – quarterly review?
- Go through list of board positions and processes